

EXHIBIT A

| Salaries and Expenses, | Commission— | |
|--|---|---------------------------------------|
| For [every expenditure requisite for and incident to] | Commission, including not | <u>expenses necessary for</u> |
| the work of the | <u>Commission, including not</u> | |
| to exceed [<u>\$120,165</u>] for travel expenses; purchase, maintenance, | <u>\$110,000</u> | |
| and operation of motor-propelled passenger-carrying vehicles; | | |
| law books, books of reference, periodicals, and newspapers; | <u>\$1,192,400</u> | |
| not to exceed [<u>\$1,080,000</u>] for personal services in the | | and obligations chargeable to the |
| District of Columbia; [<u>\$1,259,000</u>] | | appropriation for this purpose for |
| | | The fiscal year 1944; \$1,342,000, |
| | | together with the unexpended balance |
| | | of the appropriation for this purpose |
| | | for the fiscal year 1944 and repay- |
| | | ments thereto |
| | | |
| Estimate 1945, \$1,342,000 | Appropriated 1944, ^{a/} <u>\$1,441,000</u> | |

(16 U. S. C. 791-825; 15 U. S. C. 717; Act of June
1943, Public Law ; Act of Oct. , 1943, Public
Law).

^{a/} Includes \$182,000 appropriated in the First Supplemental National Defense Appropriation Act, 1944.

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| EXHIBIT B Schedules of Estimated Obligations Approved & Issued by Commission | | Obligations | | | | | |
|--|---------------------------------|----------------|--------------|----------------|--------------|--------------|--------------|
| | By objects | Estimate, 1945 | | Estimate, 1944 | | Actual, 1943 | |
| | Personal services, departmental | | | | | | |
| Clerical, administrative, and fiscal service: | | | | | | | |
| Grade 16. In excess of \$9,000: | | Man-years | Total salary | Man-years | Total salary | Man-years | Total salary |
| Commissioner..... | 4 | \$40,000 | 4 | \$40,000 | 3.7 | \$37,000 | |
| * * * * * | * * * * * | * * * * * | * * * * * | * * * * * | * * * * * | * * * * * | * * * * * |
| Professional service: | | | | | | | |
| Grade 7. Range \$6,500 to \$7,500: | | | | | | | |
| Chief of division..... | 6 | 39,250 | 6 | 39,250 | 5.5 | 35,981 | |
| * * * * * | * * * * * | * * * * * | * * * * * | * * * * * | * * * * * | * * * * * | * * * * * |
| Subprofessional service: | | | | | | | |
| Grade 4. Range \$1,620 to \$1,980..... | 12 | 21,960 | 12.4 | 22,320 | 9.5 | 16,530 | |
| Crafts, protective, and custodial service: | | | | | | | |
| Grade 2. Range \$1,200 to \$1,500..... | 15 | 19,620 | 16.5 | 21,285 | 13.3 | 15,758 | |
| Total permanent, departmental..... | 336.2 | 341.8 | 330 | | | | |
| | 1,053,620 | 1,067,505 | 1,024,780 | | | | |
| Temporary employees, departmental..... | 3 | 7,500 | 3 | 7,500 | 3 | 7,500 | |
| Part-time employees, departmental..... | 1.4 | 3,680 | 1.4 | 3,680 | 1 | 2,500 | |
| Overtime pay..... | | 127,600 | | 129,900 | | 62,720 | |
| All personal services, departmental..... | 340.6 | 346.2 | 334 | | | | |
| | 1,192,400 | 1,208,585 | 1,097,500 | | | | |

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| By objects—Continued | | Obligations | | |
|---|-----------|-----------------|-----------------|---------------|
| | | Estimate, 19 45 | Estimate, 19 44 | Actual, 19 43 |
| Personal services, field | | | | |
| Clerical, administrative, and fiscal service: | | | | |
| Grade 12. Range \$4,600 to \$5,600: | | | | |
| Chief, New York office..... | Man-years | Total salary | Man-years | Total salary |
| Grade 12. Range \$4,600 to \$5,600: | 1 | 5,000 | 1 | 5,000 |
| Grade 7. Range \$2,600 to \$3,200..... | 2 | 6,400 | 1.5 | 4,800 |
| ***** | ***** | ***** | ***** | ***** |
| Professional service: | | | | |
| Grade 3. Range \$3,200 to \$3,800: | | | | |
| Associate attorney..... | | | | 0.8 2,271 |
| ***** | ***** | ***** | ***** | ***** |
| Crafts, protective, and custodial service: | | | | |
| Grade 3. Range \$1,320 to \$1,620..... | 10 | 14,370 | 12.4 | 17,360 |
| Unclassified..... | 5 | 2,700 | 5.6 | 3,124 |
| Total permanent, field..... | 41 | 117,500 | 44.1 | 128,480 |
| Temporary employees, field..... | 8.4 | 19,700 | 8.1 | 19,000 |
| | | | | 7.9 18,579 |

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EXHIBIT B—Continued
SALARIES AND RELATED EXPENSES
(Specified & Estimated)

Commission—Continued

| By objects—Continued | Obligations | | | | | | | | |
|--|-----------------|-----------------|--------------|-----------|--------------|-----------|--------------|-----------|--------------|
| | Estimate, 19 45 | Estimate, 19 44 | Actual, 1943 | Man-years | Total salary | Man-years | Total salary | Man-years | Total salary |
| Personal services, field—Continued | | | | | | | | | |
| Overtime pay..... | 18,620 | 19,760 | 7,790 | | | | | | |
| Night-work differential..... | 3,600 | 3,600 | 3,600 | | | | | | |
| Additional pay for foreign service..... | 5,000 | 5,000 | 4,320 | | | | | | |
| All personal services, field..... | 49.4 | 164,420 | 52.2 | 175,840 | 40.9 | 128,201 | | | |
| Total, departmental and field..... | 390 | 1,356,820 | 398.4 | 1,384,425 | 374.9 | 1,225,701 | | | |
| Deduct quarters and subsistence furnished..... | | 2,000 | | 1,850 | | 1,623 | | | |
| 01 Personal services (net)..... | 390 | 1,354,820 | 398.4 | 1,382,575 | 374.9 | 1,224,078 | | | |
| Other obligations | | | | | | | | | |
| 02 Travel..... | | 110,000 | | 120,165 | | 109,685 | | | |
| 03 Communication services..... | | 15,000 | | 16,000 | | 14,283 | | | |

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| SALARIES AND EXPENSES | | EXHIBIT B—Continued Commission—Continued | | |
|-----------------------|--|---|----------------|-----------------------------|
| | | Estimate, 1945 | Estimate, 1944 | Obligations Actual, 1943 |
| | By objects—Continued | | | |
| | Other obligations—Continued | | | |
| | Other contractual services: | | | |
| | Advertising and notices..... | 3,000 | 3,000 | 2,7- |
| | Photographing..... | 2,500 | 2,500 | 1,948 |
| 07 | Total, other contractual services..... | 5,500 | 5,500 | 4,679 |
| 09 | Equipment..... | 2,000 | 2,000 | 3,973 |
| | Total other obligations..... | 132,500 | 143,665 | 132,620 |
| | Grand total obligations..... | 1,487,320 | 1,526,240 | 1,356,698 |
| | Reimbursements for services performed..... | | - 3,500 | - 2,5- |
| | Transferred to "Miscellaneous researches, transferred funds, National Bureau of Standards"..... | + 4,680 | + 5,500 | + 4,419 |
| | Received by transfer from— | | | |
| | "Loans, grants, and rural rehabilitation, Department of Agriculture"..... | | | - 20,000 |

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EXHIBIT B--Continued

Appropriation title: Salaries and Expenses, _____ Commission--Continued
 (8 pt. Ital. c. & i.c. flush)

Type size:
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| By objects—Continued | Obligations | | |
|---|-----------------|-----------------|---------------|
| | Estimate, 19 45 | Estimate, 19 44 | Actual, 19 43 |
| Received by transfer from—Continued | | | |
| "Conservation and use of agricultural land resources, Department of Agriculture"..... | - 15,000 | - 15,000 | - 15,000 |
| "Salaries and expenses, Bureau of Foreign and Domestic Commerce"..... | - 3,000 | - 2,000 | - 2,000 |
| 1943 appropriation obligated in 1942..... | | | + 50,000 |
| *Subsequent appropriation to be obligated in 1945..... | - 100,000 | | |
| Prior year appropriation available in 1943..... | | | - 70,000 |
| 1944 appropriation available in 1945..... | - 50,000 | + 50,000 | |
| Net total obligations..... | 1,342,000 | 1,560,240 | 1,301,612 |
| Covered into Treasury in accordance with Public Law _____ | | | + 15,000 |
| Excess of obligations over appropriation due to Public Law _____ | - 119,240 | | |
| Estimated savings and unobligated balance..... | | | 1,809 |
| Total estimate or appropriation..... | 1,342,000 | 1,441,000 | 1,318,421 |
| * This entry to be used where contract authorization is requested | | | |

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EXHIBIT C

Appropriation title: Salaries and Expenses, Commission—Continued
(8 pt. ital. c. & l. c. flush)

Type size:
6 point,
22 picas

| By projects or functions | Obligations | | |
|--|----------------|-----------------|---------------|
| | Estimate, 1945 | Estimate, 19 44 | Actual, 19 43 |
| 1. Administration..... | \$250,320 | \$262,240 | \$210,698 |
| 2. Economic investigations..... | 337,000 | 338,000 | 336,000 |
| 3. Trade practice agreements..... | 400,000 | 416,000 | 350,000 |
| 4. Unlawful practices..... | 500,000 | 510,000 | 460,000 |
| Grand total obligations..... | 1,487,320 | 1,526,240 | 1,356,698 |
| Adjustments (see objects schedule for detail)..... | - 145,320 | - 85,240 | - 38,277 |
| Total estimate or appropriation..... | 1,342,000 | 1,441,000 | 1,318,421 |

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EXHIBIT D

Appropriation title: Emergency Fund for the President, National Defense (_____ Commission)—
(8 pt. ital. c. & l. c. flush)

Type size:
6 point,
22 picas

| By objects | Obligations | | | | | |
|---|-----------------|--|-----------------|--|---------------|----------|
| | Estimate, 19 45 | | Estimate, 19 44 | | Actual, 19 43 | |
| Personal services, departmental | | | | | | |
| Professional service: | | | | | | |
| Grade 5. Range \$4,600 to \$5,400: | | | | | | |
| Senior production representative..... | | | | | 1 | \$4,600 |
| Senior liaison representative..... | | | | | 1 | 4,600 |
| Clerical, administrative, and fiscal service: | | | | | | |
| Grade 2. Range \$1,440 to \$1,800..... | | | | | 1 | 1,440 |
| 01 Personal services (net)..... | | | | | 3 | 10,640 |
| Other obligations | | | | | | |
| 06 Printing and binding..... | | | | | | 150 |
| 09 Equipment..... | | | | | | 1 |
| Total other obligations..... | | | | | | 350 |
| Grand total obligations..... | | | | | | 10,990 |
| Received by transfer from "Emergency fund for the President, national defense"..... | | | | | | - 10,990 |
| Total estimate or appropriation | | | | | | |
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EXHIBIT E—Trust Account

Appropriation title: Franklin D. Roosevelt Library--
(8 pt. Ital. c. & l.c. flush)

Type size:
6 point,
22 picas

Binding margin

| By objects | Obligations | | |
|--|-----------------|-----------------|---------------|
| | Estimate, 19 45 | Estimate, 19 44 | Actual, 19 43 |
| 07 Other contractual services..... | \$2,500 | \$2,000 | \$1,500 |
| 10 Lands and structures..... | 500 | 250 | 400 |
| Grand total obligations..... | 3,000 | 2,250 | 1,900 |
| Reimbursements for services performed..... | - 500 | - 200 | - 175 |
| Prior year funds available in 1943..... | | | - 600 |
| 1943 funds available in 1944..... | | - 300 | - 300 |
| 1944 funds available in 1945..... | - 500 | - 500 | |
| 1945 funds available in 1946..... | + 600 | | |
| Total estimate or appropriation..... | 2,600 | 2,250 | 1,425 |

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EXHIBIT F

Justifications of Estimates

| <u>Salaries and Expenses,</u> | <u>Commission</u> | |
|--|-------------------|-------------|
| Regular appropriation, 1944 act..... | | \$1,259,000 |
| Supplemental appropriations for 1944..... | | 182,000 |
| Total appropriations, 1944..... | | 1,441,000 |
| Add excess of obligations over appropriation due to Public Law _____ | | 119,240 |
| Deduct nonrecurring and other items not required in 1945: | | 1,560,240 |
| Equipment..... | | \$2,000 |
| Activities reduced or eliminated..... | | 30,000 |
| Activity transferred to _____ Agency..... | | 3,500 |
| Reduced maintenance and repair costs due to new and improved structures and equipment provided in 1944..... | | 2,000 |
| Investigation of _____ completed..... | | 70,000 |
| Total cost of overtime and additional compensation for 1944..... | | 149,660 |
| Base for 1945..... | | 257,160 |
| Distribution of base and increase for 1945: (Itemize by projects, functions, organization units, or objects of expenditure) | | 1,303,080 |

| | Base | Total cost of overtime and additional compensation | Recurring increase | Nonrecurring increase | Total est te |
|-----------------------------------|----------------|---|-----------------------|--------------------------|------------------|
| 1. Administration..... | \$218,280 | \$31,540 | \$0 | \$500 | \$250,320 |
| 2. Economic investigations..... | 266,040 | 38,440 | 30,520 | 2,000 | 337,000 |
| 3. Trade practice agreements..... | 365,760 | 29,240 | 5,000 | 0 | 400,000 |
| 4. Unlawful practices..... | <u>453,000</u> | <u>47,000</u> | <u>0</u> | <u>0</u> | <u>500,000</u> |
| Total..... | 1,303,080 | 146,220 | 35,520 | 2,500 | 1,487,320 |

Adjustments (see objects schedule for detail)
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-145,320
 1,342,000

EXHIBIT G

Forecast of Employment, Fiscal Years 1944 and 1945

(Appropriation Title)

| Number of employees in active pay status as of-- | Classes of employees | | | | | ((Use addi- tional column for each addi- tional class)) |
|--|--|-----------|-----------|------------------------------|-------------------------|--|
| | Regular full-time salaried and wage | Temporary | Part-time | While actually engaged | Without compensation | |
| <u>Fiscal year 1944</u> | | | | | | |
| September 30, 1943..... | | | | | | |
| December 31, 1943..... | | | | | | |
| March 31, 1944..... | | | | | | |
| June 30, 1944..... | | | | | | |
| Man-years requested, shown on green sheets | | | | | | |
| <u>Fiscal year 1945</u> | | | | | | |
| September 30, 1944..... | | | | | | |
| December 31, 1944..... | | | | | | |
| March 31, 1945..... | | | | | | |
| June 30, 1945..... | | | | | | |
| Man-years requested, shown on green sheets | | | | | | |

EXHIBIT H

Statement of Detailed or Loaned Employees

Report by _____ (Office) of _____ (Agency)
 Separate reports are required from both the office from which, and the office to which, employees are detailed or loaned. (List each employee separately.)

| Fiscal year | Grade | Annual salary rate | Time in months | Amount of salary for time on detail | Appropriation title | |
|---------------|-------|--------------------|----------------|-------------------------------------|---------------------------------|-------------------------------------|
| | | | | | From which paid while on detail | Of office or unit to which detailed |
| 1943 | | | | | | |
| Total | | | | | | |
| 1944 estimate | | | | | | |
| Total | | | | | | |
| 1945 estimate | | | | | | |
| Total | | | | | | |

EXHIBIT I

Statement of Transfers Between Appropriations

(Agency)

| From— Agency | Appropriation (and subhead) title | Agency | To— Appropriation (and subhead) title | Amount | | | | Citation of authorit[] |
|-----------------|--------------------------------------|--------|---|--------|------|------|--|-------------------------------|
| | | | | 1945 | 1944 | 1943 | | |
| | | | | | | | | |

EXHIBIT J

Purchase of Passenger-Carrying Vehicles

Statement of proposed expenditures for purchase, maintenance, repair, and operation of passenger-carrying vehicles, for the fiscal year ending June 30, 1945,
as required by 5 U. S. C. 78

BUREAU OF ENTOMOLOGY AND PLANT QUARANTINE

| Appropriation | For purchase | | | | Old vehicles still to be used | Total maintenance, repair, and operation, all vehicles | Public purpose and users |
|--------------------------------|--------------|--------|-----------------------|--------------------------------------|-------------------------------|--|--|
| | Gross cost | Number | Allowance (estimated) | Net cost of vehicles to be purchased | | | |
| Adult insects..... | \$3,600 | 1/4 | \$375 | \$3,225 | 13 | \$4,000 | New vehicles to be used by entomologists and assistants stationed at Moorestown, N. J. 00261 Fort Valley, Ga., Fresno and Whittier, Calif.; old vehicles to be used by staff engaged in field work throughout United States. |
| Japanese beetle control | 4,500 | 5 | 500 | 4,000 | 9 | 3,500 | For use of supervising officials in quarantine and scouting work throughout Japanese beetle infested areas. |
| Mexican fruitfly control..... | | | | | 1 | 200 | Used by supervisors in quarantine and scouting work throughout Mexican fruitfly infested area in Texas. |
| Citrus-canker eradication..... | | | | | 2 | 500 | Used by agents in citrus-canker work in Louisiana and Texas. |
| Total..... | 9 | 8,100 | 1/9 | 875 | 7,225 | 25 | \$,200 |

EXHIBIT K

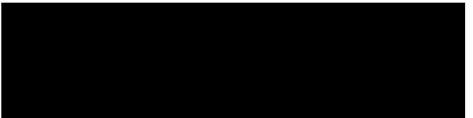
Printing and Binding, general estimate

Statement of printing and binding requirements by _____ (Office) of _____ (Agency)
 to accompany justifications for estimates for printing and binding, fiscal year 1945

| (Actual for 1943; estimated for 1944 and 1945) | | | | No. copies authorized by law | Total No. copies printed | Unit price | Total COST |
|---|-------------|-------------------|------------------------|------------------------------|--------------------------|------------|------------|
| Title of publication, blank form, etc., purpose for which printed | Fiscal year | How often printed | Average No. pages each | | | | |
| | 1943 | | | | | | |
| | 1944 | | | | | | |
| | 1945 | | | | | | |
| | 1943 | | | | | | |
| | 1944 | | | | | | |
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| | 1944 | | | | | | |
| | 1945 | | | | | | |
| | 1943 | | | | | | |
| | 1944 | | | | | | |
| | 1945 | | | | | | |

Total cost for: 1943, \$ _____ ; 1944, \$ _____ ; 1945, \$ _____

25X1A



SPECIAL NOTE The usual circular calling for the submission of the regular annual estimates has been entirely rewritten both as to form and content. All officers and employees who are concerned with the preparation of the Budget for 1945 should carefully read the attached circular and immediately take up with the examiner concerned in the Bureau of the Budget any questions which may arise.